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ROUTING AND TRANSMITTAL SLIP

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25 FEB 1983

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83-0318/2

Mr. Thorne G. Auchter, Assistant Secretary of Labor for Occupational Safety and Health, wrote to your Designated Agency Safety and Health Official in mid-February 1983, relative to a Federal safety belt program. The program is designed to achieve greater safety belt usage by employees driving or riding in Government vehicles or while in personal vehicles on official business. Material in this packet is supplied as mentioned in Mr. Auchter's letter.

U.S. Department of Labor

Assistant Secretary for
Occupational Safety and Health
Washington, D.C. 20210



83-0318/1

FEB 18 1983

Mr. Harry Fitzwater
Deputy Director for
Administration
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Fitzwater:

President Reagan inaugurated a national program last April to combat drunk driving and to inform all motorists of the value of safety belts. Unfortunately, only 10 percent of drivers and passengers make use of their safety belts. Studies of actual crashes indicate that people who wear safety belts sustain 60 percent fewer serious injuries and 50 percent fewer fatalities.

On January 28, 1983, Secretary of Transportation Andrew L. Lewis and Secretary of Labor Raymond J. Donovan jointly signed a letter to all agency heads asking for their personal leadership and support in formulating a safety belt use program. An effective safety belt policy which informs your employees of the value of safety belts in an accident should be an initial action. In order to familiarize agency headquarters safety and health personnel with all aspects of the program, we have scheduled a two-hour workshop at 9:30 AM on March 17, 1983, in the first floor auditorium of the Frances Perkins Building, 200 Constitution Avenue, N.W., Washington, D.C.

You are invited to this workshop along with your agency's occupational safety and health manager and other personnel who you may wish to be involved in the program. A copy of the tentative agenda is enclosed.

An educational and instructional packet has been prepared, and it will be sent to you by separate mail this month. The packet includes several short 16mm films and other materials for use within your agency in educational presentations encouraging safety belt usage.

Your endorsement of this effort which has such a large potential for saving lives, reducing injuries, and eliminating needless waste of financial resources will be appreciated.

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Please advise Mr. John E. Plummer, Director, Office of Federal Agency Programs, OSHA, Room N3613, 200 Constitution Avenue, N.W., Washington, D. C. 20210, by March 11, 1983, of the total number of your agency personnel who will attend.

Sincerely,

Thorne C. Auchter
Assistant Secretary

Enclosure